

**THE FERGUSON LIBRARY**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**February 18, 2020**

**Present:**

**Board Members:** D. Williams, Chair; E. Bromley; T. Cassone; S. Frederick;  
R. Granata; M. Hyman; A. Livingston; P. Morrow; S. O'Shea

**Citizen Advisers:** S. Duarte; D. Kooris; E. Larson; T. Lucero; R. Mercede

**Staff:** A. Knapp; N. Bochicchio; L. Avellar; C. Hubbard; S. LaPerla; R. Ferrer

**Guest:** D. Reda of Van Brunt, DuBiago & Company

Mr. Williams called the meeting to order.

**Minutes**

A motion by Ms. Bromely, seconded by Mr. Cassone, to approve the minutes of December 3, 2019, was approved.

**Treasurer's Report**

Mr. Reda presented the auditor's report for the year ended June 30, 2019, reviewing the financial statements and accompanying notes. A motion by Mr. Cassone, seconded by Mr. Granata, to accept the report was approved. Ms. O'Shea then presented the report on financial operations through January 31, 2020.

**President's Report**

Ms. Knapp commented on some extraordinary operating expenses incurred this year for plumbing and HVAC expenses. She also reviewed changes in circulation statistics. She then provided background of the staff Equity Diversity & Inclusion Council (EDI) and introduced Rebecca Ferrer, a Youth Services Librarian, who discussed the Council's mission, goals and recent activities. Ms. LaPerla then presented the Strategic Planning Dashboard through December 31, 2019

**Executive Committee**

Mr. Williams said that the Executive Committee met on February 18, 2020 and reviewed the matters on the Board of Trustees agenda. Draft minutes of this meeting were distributed.

The Committee also discussed the recent pledge of \$100,000 by Ann Sexton, longtime Friends of Ferguson Board Member and President of that Board for two terms, which will result in the boardroom being renamed in her honor.

### **Building Committee**

Ms. Knapp said that G.L. Capasso was the low qualified bidder on the Main Library Waterproofing Project and their base bid was within budget. Further bonding of approved capital project funds will be necessary to accept the alternatives. A construction contract is being prepared and work will commence as soon as weather permits.

### **Nominating Committee**

Based on the recommendation of the Nominating Committee, a motion was made by Mr. Hyman, seconded by Mr. Cassone, to appoint Polly Morrow to the Board of Trustees was approved. Mr. David Kooris will be appointed as a Citizen Adviser.

### **Pension Committee**

Mr. Granata reported on the joint meeting of the Executive & Pension Committees of January 21, 2020. The investment advisors from Wells Fargo reviewed the portfolio's performance, and Attorney Zeid presented the agreements with ICMA-RC to establish the 401a and 403b plans. The committee adopted the agreements as presented.

### **Ferguson Library Foundation**

Ms. Knapp said that the Ferguson Library Foundation met on January 16, 2020 and reviewed the investment portfolio with the investment advisor.

### **Friends of Ferguson**

Ms. Knapp spoke of the Friends Mini Golf event at the Bennett Branch which resulted in net proceeds of \$10,000.

### **Operating Budget**

Ms. Knapp said that the proposed 2020-2021 Operating Budget has been sent to the Mayor. His recommended budget will be released in early March.

### **Other**

Ms. Knapp said that the Winfield Coffee owner has requested permission to have a liquor license. Following a discussion, a motion was made by Ms. O'Shea, seconded by Mr. Cassone, to authorize Ms. Knapp to negotiate the terms of a lease modification for this purpose, was approved.

There being no further business, the meeting was adjourned.

Robert J. Granata  
Secretary