

Please list any special training, skills or licenses which you possess and which should be considered when reviewing your application: _____

EDUCATION

	Name and Location	Years Completed	Did You Graduate?	Degree or Diploma
High School			[] Yes [] No	
College, University, Technical School			[] Yes [] No	
Other Schools or Special Courses			[] Yes [] No	

WORK EXPERIENCE AND PROFESSIONAL REFERENCES

A. Please give complete and accurate information regarding your most recent full-time and part-time employment. Start with your present or most recent job:

<p>1. Employer's Name</p> <p>Address</p> <p>Describe Position Held</p>	<p>Telephone</p> <p>Employed (give month & year) From _____ To _____</p> <p>Reason for Leaving</p>
<p>2. Employer's Name</p> <p>Address</p> <p>Describe Position Held</p>	<p>Telephone</p> <p>Employed (give month & year) From _____ To _____</p> <p>Reason for Leaving</p>
<p>3. Employer's Name</p> <p>Address</p> <p>Describe Position Held</p>	<p>Telephone</p> <p>Employed (give month & year) From _____ To _____</p> <p>Reason for Leaving</p>

B. (Optional) Please provide the name, address and telephone number of two professional references:

1 _____

2 _____

REFERENCE CHECKS – We may want to contact the references you listed on the previous page. Do you object? If so, identify the Employer by number and tell us why you do not want us to make contact.

- Employer No. ____ Reason _____
- Employer No. ____ Reason _____
- Employer No. ____ Reason _____

ADDITIONAL INFORMATION – Please provide any additional information you would like us to consider, including membership in professional or civic organizations, special accomplishments, awards, etc.

ACKNOWLEDGEMENT

- By signing this application, I declare that the information provided by me is complete and accurate to the best of my knowledge. I understand that any omission or misrepresentation on this application will constitute sufficient cause for rejection of this application or withdrawal of an offer of employment, or may result in my discharge from employment if I am already employed at the time the omission or misrepresentation is discovered.
- I authorize the Library to contact and obtain information about me from previous employers and references I have listed. To assist in the processing of this application, I waive all rights and claims I may otherwise have against the Library or its employees, agents and representatives, if any, for obtaining and using information to evaluate my application, as well as against all other persons, corporations or organizations who provide information for this purpose.
- This application is not an employment agreement. If I accept an offer of employment, I recognize that it is employment-at-will and may be terminated at any time, with or without cause or prior notice, unless otherwise provided by law or contract.

I UNDERSTAND AND FULLY ACCEPT THE TERMS AND CONDITIONS SPELLED OUT ABOVE.

Date

Signature

NOTE: Please fill out this form completely and accurately. Incomplete or unsigned forms will not be processed.

Applicants will be considered without discrimination based on race, creed, color, sex, age, marital status, national origin, handicap, veteran status or any other status protected by applicable law.

