

THE FERGUSON LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
September 21, 2004

Present:

Board Members: P. Broom, Chair; E. Abate; G. Caggainello;
T. Cassone; K. Emmett; R. King; D. Monsma; H. Romanowitz;
W. Warrick;

Citizen Advisers: T. Payne; A. Sexton

Guest: D. Russell

Staff: E. DiMattia; N. Bochicchio; A. Knapp; G. Nichols; C. Ward

Ms. Broom called the meeting to order.

Minutes

The minutes of the June 23, 2004 meeting were approved as submitted.

Treasurer's Report

Mr. Warrick reviewed the report on financial operations for the twelve months ending June 30, 2004, noting a small surplus of revenues over expenses. He added that there was no significant variance in the financial operation for the first two months of the current fiscal year.

President's Report

Mr. DiMattia commented on year-end statistics from his June report, and discussed Friends of Ferguson support and other income sources noted in his July report. In August, he featured a report on Summer Reading Club activity; and Ms. Knapp reviewed the results of this year's reading clubs for children, teens and adults. Mr. Nichols discussed the "Human Resource Update" he prepares and distributes monthly to all staff members.

Executive Committee

Ms. Broom reported that the Executive Committee met on July 30 and approved a "flexible benefit plan" for the employees. A motion was made, seconded and approved to ratify the Executive Committee's action.

Ms. Broom added that the Committee also met on September 21, 2004 and that matters taken up at that meeting are on the Board of Trustees' Agenda.

Building Committee

Mr. King discussed the status of the Weed Branch renovation/expansion and the Main Library renovation, indicating that architectural issues involved in both projects were almost fully resolved, and that work would begin during the current fiscal year.

Education Committee

Mr. DiMattia, reporting for Mr. Williams, noted a meeting was held with Sally Harrison, Deputy Superintendent of the Stamford School System, on further advancing library/school cooperation.

Pension Committee

Mr. Warrick informed the Board that the Pension Committee met on September 15, 2004 with representatives of Wachovia Bank to discuss investment management services.

Personnel Committee

Ms. Emmett reported that the Personnel Committee met on September 21, 2004 to further discuss the development of an employment agreement with the Library President.

Friends of Ferguson

Mr. DiMattia introduced Ann (Lake) Sexton, newly elected Friends of Ferguson President, indicating that she had previously served as President from 1991 to 1993. Mrs. Sexton reported that the Friends will be celebrating their 25th Anniversary this year, and are planning to commemorate the event at the 2005 Book & Author Luncheon (also their 25th). She said the bookstores revenue was \$129,000 for fiscal year 2003 – 2004.

Nominating Committee

Mr. Abate presented the recommendations of the Nominating Committee for 2004 – 2005. A motion was made, seconded and approved to accept the report electing Dr. Harry Romanowitz as Chair, Kathryn Emmett, Esq. as Vice Chair, Greg Caggainello as Secretary, and William Warrick as Treasurer. Gladys Cohen was elected a Trustee for the five-year period 2004 – 2009.

Ms. Broom added that the Mayor has reappointed Mr. Abate to a five-year term (2004 – 2009).

Other Business

Ms. Broom presented and discussed the 2003 – 2004 Annual Report. Mr. Russell reported on the progress on the book on the history of the Ferguson Library.

The following motion was made, seconded and approved:

RESOLVED, that the new officers, as well as the President of the Library, be authorized for, and on behalf of, this corporation to transact any and all business with the following banks:

- Chase Manhattan Bank
- First County Bank
- First Union National Bank
- Fleet Bank
- People's Savings Bank

and that the Director of Administrative Services continues to be eligible to sign expense checks for The Ferguson Library.

The following motion was made, seconded and approved:

WHEREAS, Patricia L. Broom has served as a member of the Board for five years, 1999 – 2004, and,

WHEREAS, Patricia L. Broom has served as Board Chair for one year, Vice-Chair for one; and Treasurer for two years.

WHEREAS, Patricia L. Broom has served as Chair of the Executive, Personnel and Building Committees, and as a member of the Nominating, Long Range Planning, and Education Committees; as well as Board Liaison to the Ferguson Library Foundation and the Friends of Ferguson Library Board of Directors;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of The Ferguson Library hereby extends its sincere appreciation to Patricia L. Broom for her distinguished service.

There being no further business, the meeting was adjourned.

Kathryn Emmett, Esq.
Secretary