

**THE FERGUSON LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
February 28, 2006**

Present:

Board Members: K. Emmett, Chair; E. Abate; T. Cassone; G. Cohen;
R. King; M. Lyons; D. Monsma; D. Williams

Citizen Advisers: S. Cohen; J. Rinaldi; H. Romanowitz; M. Sommer;
R. Taber

Staff: E. DiMattia; N. Bochicchio; A. Knapp; G. Nichols

Guest: D. Russell

Ms. Emmett called the meeting to order.

Minutes

A motion was made, seconded, and passed to approve the minutes of the December 20, 2005 Board of Trustees meeting.

Treasurer's Report

Mr. Williams presented the results of financial operations for the seven months ending January 31, 2006. He commented on variances in several categories, and noted that the overall expenses are in line with revenues.

President's Report

Mr. DiMattia reviewed his December report, commenting in particular on the Foundation dinner honoring William Buckley, recent repair problems with library vehicles, and an analysis of book circulation. From his January report, he highlighted the new teledata network, passport activity, and recent staff meeting activities.

Mr. DiMattia also distributed the results of a telephone survey of non-library users which was conducted in Stamford in November. He noted that the findings from this survey, as well as the one of library users conducted in the summer of 2005, are being reviewed by the Long Range Planning Committee.

Executive Committee

Ms. Emmett indicated said that the Executive Committee met earlier in the day, and reviewed the progress of the Weed Branch and Main Library

projects with the Library's construction consultant, Joseph Gambino. She said that all other matters considered by the Committee will be reviewed by the Board of Trustees at the February meeting.

Building Committee

Mr. King provided a follow-up report on the progress of the Weed Branch Renovation/Expansion and Main Library Renovation projects. Completion of Weed is expected in June. A construction manager for the Main Library will be selected in the next several months.

Long Range Planning Committee

Mr. DiMattia indicated the Long Range Planning Committee will meet later in the spring to consider a draft plan for the next five-year period, which is expected to be presented at the June Board meeting.

Friends of Ferguson Library

Mrs. Rinaldi reported that Friends' membership has grown to 424. The two bookshops grossed \$89,000 in seven-months, up \$11,000 from last year. Staff scholarships totaling \$3,000 have been awarded. The Friend-to-Friend program has distributed 12,000 books (that could not be sold in the bookshops) to area schools, courthouses, prisons and hospitals.

Other Business

Mr. Nichols reviewed an amendment to the Library's Employees Flexible Spending Account. A motion was made, seconded and approved to adopt the amendment as presented.

Mr. Nichols discussed a draft revision to the Library's Meeting Room Policy. A motion was made, seconded, and approved to adopt the policy.

A motion was made, seconded, and approved to ratify the employment agreement entered into by the Library and Mr. DiMattia.

There being no further business, the meeting was adjourned.

Thomas M. Cassone, Esq.
Secretary